

JEFFREY A. FULLER, Ed.D.  
Superintendent

NORIE PLATE  
Business Manager

Freedom Area School District



Administrative Offices

1702 SCHOOL STREET  
FREEDOM, PENNSYLVANIA 15042

LORRAINE J. ROCCO  
School Board Secretary

724 / 775-7644  
724 / 775-5464  
FAX: 724 / 775-7434

**Board of School Directors  
Committee Meeting Agenda  
March 7, 2017**

**Facilities**

- Review High School "Needs Assessment"

**Policy Committee**

- Policy No. 113.3 – Screening and Evaluations for Students with Disabilities
- Policy No. 116 – Tutoring
- Policy No. 127 – Assessment System
- Policy No. 137 – Home Education Programs
- Policy No. 138 – English as a Second Language/Bilingual Education Program
- Policy No. 320 – Freedom of Speech in Non-School Settings
- Policy No. 420 – Freedom of Speech in Non-School Settings
- Policy No. 520 – Freedom of Speech in Non-School Settings
- Policy No. 918 – Title I Parental Involvement

**Agenda Review**

**Finance Committee**

- Review/Discuss Bids for Camera/DVR Project as Presented
- 2017-2018 Budget Update

**Personnel**

- An Executive Session will be held to discuss Personnel Matters

JEFFREY A. FULLER, Ed.D.  
Superintendent

NORIE PLATE  
Business Manager



LORRAINE J. ROCCO  
School Board Secretary

724 / 775-7644  
724 / 775-5464  
FAX: 724 / 775-7434

1702 SCHOOL STREET  
FREEDOM, PENNSYLVANIA 15042

**Board of School Directors Meeting**  
**“Students Are the Center of the Decision Making Process”**  
**March 7, 2017**

**COMMUNICATIONS:**

- A. Open School Communications: Positive and Constructive Comments between School Board Members, Administrators and Community:
1. Freedom Area High School H.O.P.E. and Student of the Month Awards for \_\_\_ 2017 (**Administrative Report**):
    - H.O.P.E. Award (Theme – “”):
    - Student of the Month Awards (Theme – “”)
      - 12<sup>th</sup> Grade:
        - Boy -
        - Girl -
      - 11<sup>th</sup> Grade:
        - Boy -
        - Girl -
      - 10<sup>th</sup> Grade:
        - Boy -
        - Girl -
      - 9<sup>th</sup> Grade:
        - Boy -
        - Girl -
  2. Freedom Area Middle School H.O.P.E. Award for \_\_\_ 2017 (Theme – “”) (**Administrative Report**):
  3. Elementary School H.O.P.E. Awards for \_\_\_ 2017 (Theme – “”) (**Administrative Report**):
- B. Other:
1. **April 2017 Board Meetings to be Held on April 4 (Committee) and April 18 (Regular)**

**COMMUNICATIONS, CONT'D:**

- C. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

**PUBLIC/COMMUNITY RELATIONS:**

Per Board Policy 903: Public Participation in Board Meetings, members of the public must preface their comments with their name, address, and group affiliation (if appropriate). All comments should be addressed to the Presiding Officer, be relevant to business that is before the Board and observe required timelines (Prior Formal Request – 10 Minutes, Informal Request – 5 Minutes). Comments should not be personally directed, abusive, or obscene.

**MINUTES:**

- A. Approve Minutes of February 7 and 14, 2017

**ACTION AGENDA:**

• **EDUCATION:**

- A. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Other:**

- a. Kristen Milanovich, High School Freedom Fortune 500 Club Sponsor, Training on Embroidery Machine through SWF Central, Date to be Determined, Cost Substitute and \$1,000 Toward Cost of Training and Tune-Up of Machine

- B. Approve Homebound Instruction, According to Policy, for High School Student

• **OPERATIONS:**

- A. Approve Transportation of Quigley Track Co-Op Students from Quigley to Freedom on District Transportation (F37) During Track Season, No Cost to District

- B. Approve Deborah Muchow as High School Administrative Assistant, Annual Salary of \$26,000 through June 30, 2018, Retroactive to March 1, 2017 (**Clearances on File**)

**ENCLOSURES:**

- A. Use of School Facilities Schedule (**Communications - Item C.**)
- B. Free-Reduced Lunch Report as of March 6, 2017 – **District at 49.47 %**
- C. BVIU School Board Notes for February 22, 2017 Meeting
- D. BVIU 2017-2018 General Operating Budget (**Finance – Item G.**)

**Note in Minutes:**

- E. **Cyber/Charter School Enrollment as of March 1, 2017 – Current Projected Annual Cost for 2016-2017 School Year \$815,054.63; 27 Cyber/Charter Students, 39 Brick and Mortar Students – Total No. of Students - 66**

**SUPERINTENDENT'S REPORT:**

- A. Approve BoardDocs End User Agreement for a Web-Based Service (BoardDocs LT) used for Board Meeting Agendas and Board Communication, Cost \$2,700 per Year with a One Time Start Up Fee of \$1,000

**LEGISLATION:**

Open

**FINANCE:**

- A. Approve Bills in the Amount of \$ \_\_\_\_\_ (Second Check Run for February 2017)
- B. Approve Bills in the Amount of \$ \_\_\_\_\_ (First Check Run for March 2017)
- C. Approve February 2017 Cafeteria Report
- D. Approve February 2017 Treasurer's Report
- E. Approve Released Time for Barbara Houghton, Administrative Assistant to the Business Manager for Accounts Payable, Purchasing and Accounting, to attend the PASBO – Elements of Purchasing Workshop, May 11, Cost Registration Fee and Mileage
- F. Discuss Exoneration of Real Estate Taxes of Parcel #69-003-0504-000-01-1 (**Administrative Report**)
- G. Discuss/Approve BVIU 2017-2018 General Operating Budget in the Amount of \$1,677,962 (Decrease of \$118,228 from 2016-2017 Budget – \$609.87 Increase to District) (**Administrative Report**) (**Enclosure**) (**Signatures Required**)

**EDUCATION:**

A. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Other:**

- a. Early Intervention Meetings, March 15 (Lifesteps) and March 16 (New Horizon), Cost Substitute (Harley, March 16, PM Only):
  - i. Renae Bogdan, Elementary Speech
  - ii. Lauren Harley, Elementary Special Education Teacher
- b. Rita Kaplin, High School Guidance Counselor, Education for Children and Youth Experiencing Homelessness Program, March 22, BVIU, No Cost to District
- c. Eugene Matsook, Middle School Physical Education Teacher, Farm To Table Conference, March 24, David L. Lawrence Convention Center, Pittsburgh, Cost Substitute
- d. Courtney Anderson, Cyber Coordinator, 2017 Annual OPT Conference, March 30, Seneca Valley High School, Cost Substitute
- e. Multi-Tiered Systems of Support/Response to Instruction and Intervention Bootcamp, April 24-25, PaTTAN-Pittsburgh, Cost Substitute (Carnevale, Seltzer, Smith, Tyler), Will Use School Van:
  - i. Misty Slavic, Director of Curriculum and Instruction
  - ii. Joe Testa, School Psychologist
  - iii. Rich Edder, Elementary Principal
  - iv. Emily Mather, K-6 Instructional Coach
  - v. Erin Carnevale, Elementary Special Education Teacher
  - vi. Terri Seltzer, Second Grade Teacher
  - vii. Kim Smith, Elementary Title I Reading Specialist
  - viii. Colleen Tyler, Third Grade Teacher
- f. Functional Behavior Assessments and Behavior Intervention Plans Seminar, April 26, Pittsburgh, Cost Registration Fees:
  - i. Misty Slavic, Director of Curriculum and Instruction
  - ii. Joe Testa, School Psychologist
- g. Joe Testa, School Psychologist, CPI: Non-Violent Crisis Intervention and Prevention, May 15-18, Coraopolis, Cost Registration Fee

**EDUCATION, CONT'D:**

- h. SAP (Student Assistance Program) Training, June 6-8, The Prevention Network, Baden, Cost Registration Fees:
  - i. Ryan Smith, Middle School Principal
  - ii. William Deal, High School Principal
  - iii. Steven Mott, High School Assistant Principal
  - iv. Rich Edder, Elementary School Principal
  - v. Joe Testa, School Psychologist
  - vi. Tom Liberty, High School Resource Officer

**STUDENTS AND STAFF TRAVEL:**

1. **Gifted:**

- a. Sara Miller, K-8 Gifted Coordinator:
  - i. Fourth Grade Equations Tournament, April 21, Economy Elementary, Cost Transportation
  - ii. National Academic Games, April 28 – May 1, Oglebay Resort, West Virginia, Cost Registration Fees, Lodging and Mileage (Cost Not to Exceed 2,625)

2. **Other:**

- a. Kaylee Haggerty, High School Art Teacher, Pittsburgh Glass Center, March 24, Pittsburgh, Cost Substitute
- b. Rob James, Middle School Music Teacher/Band Director, PMEA District 5 Junior High District Band, March 28, Mercer High School, Cost Substitute and Registration Fees, Will Use School Van
- c. Kristen Milanovich, Fortune 500 Club Sponsor, Pittsburgh Pirates Game, April 21, No Cost to District
- d. Beth Majors, High School Business/Technology Teacher, International Career Development Conference- DECA, April 25 – May 2, Anaheim, CA, Cost Substitute, Registration Fees, Lodging, Airfare and Car Rental (Cost Not to Exceed \$5,543)
- B. Approve Uncompensated Leave on April 18-21, 2017, for Personal Reasons, per Policy No. 439, for Kristine McCowin, First Grade Teacher
- C. Approve Agreement with The Hope Learning Center for Consultation Services at a fee of \$65.00 per Hour, Effective March 6, 2017  
**(Pending Solicitor Review)**
- D. Approve High School Program of Studies for 2017-2018

**Note in Minutes:**

- E. Sara Miller to attend Gifted Boot Camp Day 2, April 19, BVIU, Cost Mileage (Approved January 17, 2017- Change of Date and Location)

**OPERATIONS:**

- A. Director of Buildings & Grounds Monthly Report
- B. Approve Payment of the Annual District Membership Fee to the School Nutrition Association in the Amount of \$146.25 for Randy Walker, Food Service Director, for the 2017-2018 School Year
- C. Approve Award of Bid to \_\_\_\_\_ for Camera/DVR Project in the Amount of \_\_\_\_\_ **(Administrative Report)**

**FACILITIES MASTER PLAN:**

- A. Progress Update

**ATHLETICS/EXTRA-CURRICULAR:**

- A. **3-7-17:** Athletic Director's Monthly Report

**POLICY:**

- A. Approve the Following Revised Board Policies **(Pending Solicitor Review)**:
  1. Policy No. 113.3 – Screening and Evaluations for Students with Disabilities
  2. Policy No. 116 – Tutoring
  3. Policy No. 127 – Assessment System
  4. Policy No. 137 – Home Education Programs
  5. Policy No. 138 – English as a Second Language/Bilingual Education Program
  6. Policy No. 320 – Freedom of Speech in Non-School Settings
  7. Policy No. 420 – Freedom of Speech in Non-School Settings
  8. Policy No. 520 – Freedom of Speech in Non-School Settings
  9. Policy No. 918 – Title I Parental Involvement

**MEET AND DISCUSS:**

- Open